

Great Ouseburn Parish Council

Minutes of the Annual Meeting of the Parish Council held on Wednesday 8th May 2013
at 7.45 p.m. in the Jeff Gill Room at the Village Hall, Great Ouseburn.

Present: Mr K Scott (Chairman), Mr B Robinson (Vice Chair), Mrs J Burton, Mrs M Grant, Mr M Rampling and Mr G Potter.

In Attendance: Mrs L Evely (Clerk).

Also present was Cllr C Lewis (Harrogate Borough Council) and two members of the public.

2013.01. **Election of Chairman to serve for the year 2013/2014.** Cllr Scott was re-elected. Cllr Robinson proposed and seconded by Cllr Grant.

2013.02. **Election of Vice-Chairman to serve for the year 2013/2014.** Cllr Robinson was re-elected. Cllr Rampling proposed and seconded by Cllr Potter.

2013.03. **Apologies for absence** No Apologies were received.

2013.04. **Appointment of Representatives to Outside Bodies.** Representatives were appointed to serve on the following bodies for the year 2013/2014:

2013.4.1. Village Hall Committee – Cllr J Burton.

2013.4.2. Police Liaison Group – Cllr G Potter

2013.4.3. Yore Vision – Cllr K Scott.

2013.4.4. First Responder Scheme – Cllr K Scott

2013.05. **To appoint Committees.** Consideration was given to creating committees of the Parish Council and it was agreed that no committees were required

2013.06. **Annual Subscriptions.** Membership of the following organisations was approved for the year 2013/2014:

2013.6.1. Yorkshire Local Councils Associations - £182 – approved by all present

2013.6.2. York and North Yorkshire PFA - £12.50 last year) – approved by all present

2013.6.3. Rural Action Yorkshire (was Yorkshire Rural Community Council) - £35 last year – approved by all present

2013.6.4. Campaign to Protect Rural England (CPRE) - £29 last year – approved by all present

2013.6.5. Yorkshire Air Ambulance – £50 annual donation - Nominated by Cllr Robinson and seconded by Cllr Scott

2013.07. **Internal Auditor.** The appointment of Mr James Mackman as internal auditor was confirmed for the year ended 31st March 2013.

2013.08. **Statement of accounts.** The accounts and statement of balances for the year ended 31st March 2013 were confirmed and adopted, including the letter to the internal auditor regarding the review of effectiveness of the audit. The accounting statements and annual governance statements on the Annual Return to be sent to the external auditors were approved.

2013.09. **Date and Time of next meeting.** It was noted that the next Annual Meeting of the Parish Council will be on Wednesday 21st May 2014.

There being no further business, the meeting closed at 7.55 p.m.

Minutes of a meeting of the Parish Council held on Wednesday 8th May 2013
at 8.00 p.m. in the Club Room, Village Hall, Great Ouseburn.

Present: **Present:** Mr K Scott (Chairman), Mr B Robinson (Vice Chair), Mrs J Burton, Mrs M Grant, Mr M Rampling and Mr G Potter.

In Attendance: Mrs L Evely (Clerk).

Also present was Cllr C Lewis (Harrogate Borough Council) and two members of the public.

2013.010 **Apologies for absence** no apologies were received.

2013.011 **Declarations of Interest.** All Parish Councillors, as Trustees of the Village Hall, declared a personal interest in the Village Hall.

2013.012 **Minutes of the previous meeting** held on Wednesday 17th April 2013 having been previously circulated were approved and signed by the Chairman as a true and correct record.

2013.013 **Public Participation.** None

2013.014 **Progress Reports.**

2013.14.1. **Free landing/Breathing Places project** (minute 2011.110.1 refers). The pothole at the entrance is currently outstanding and will be done shortly - scalping's have now been obtained.

2013.14.2. **LDP Affordable Housing Site, Branton** (minute 2012.074 refers): The consultation notification period will take place between the 10th May and 21st June 2013. A special meeting will be organised for the parish and a leaflet drop in the village will take place to notify all residents.

Cllr Lewis's 'Sewage' e-mail was circulated to all councillors regarding the blockages that are going to be investigated.

2013.14.3. **Allerton Waste Recovery Park** (minute 2011.110.2 refers). Cllr Potter recently spoke informally to NYWAG to see if they would help Great Ouseburn Parish regarding the LDP site but are not in a position at the present time to help.

NYWAG have requested a donation from Great Ouseburn Parish Council towards their funding against the Incinerator. It was discussed with various views amongst the councillors due to not having a great deal of funds spare to donate to keep monies for Great Ouseburn Parish with the looming LDP Housing Site. It was also agreed that it was not the councillors decision to make on how to spend the resident's money therefore the residents of the village should be asked their opinions and go on the casting vote whether or not to make a donation. Cllr Lewis believes we should hold a special meeting in the beginning of June inviting residents to attend and inform the public of the plans for the Incinerator, LDP Housing Site and Cold Calling and hear their views. The planned date for this will be the 12th June 2013 at 7.30pm in the Village Hall.

The Environment Agency letter dated the 30th April 2013 regarding the Environmental Permit Application – EPR/NP3034CG/A001 was read out to all present by the chairman. The permit consultation period will take place between the 7th May and 4th June 2013 – you can view the website on: <http://www.environment-agency.gov.uk/business/topics/permitting/default.aspx>. A public drop-in session will take place on Monday the 13th May from 11am until 7.30pm at Knaresborough House, Main Street, Knaresborough, HG5 OHW. For further information you can call 08708 506 506 Monday-Friday 8am-6pm.

2013.14.4. **Highway Issues:** The update from Area 6 e-mail dated 19th April was read out by the chairman. The clerk also reported again the street lighting that is not working.

2013.14.5. **Tree Management:** No current updates.

2013.14.6. **Cold Calling/Neighbourhood Watch within the village:** It was agreed to ask the police to come along to the special meeting to be held on the 12th June. Cllr Grant kindly volunteered to ask them to get involved.

2013. 015 **Planning decisions notified by Harrogate Borough Council.**

2013.15.01 Mrs K Mackown, Holly Cottage, Main Street, Great Ouseburn, YO26 9RF
6.80.185.A.LB 13/00700/LB: Listed building application for installation of doorway and door. Grant Listed Building Consent – Subject to conditions

2013.15.02 Mr & Mrs M Hodgson, Pear Tree Cottage, Carr Side Road, Great Ouseburn, York, YO26 9RW 6.80.135.B.FUL 13/00568/FUL: Erection of two storey extension and replacement windows (Revised Scheme). Grant planning permission – Subject to conditions.

To note any decisions received after publication of this agenda and prior to the meeting: None to date

Planning applications:

2013. 016 Mr & Mrs Baddeley, Hillcrest, Main Street, Great Ouseburn, York, North Yorkshire YO26 9RG 6.80.159.D.PDUCO 13/01275/PDUCO Permitted Development/UCO rights removed: Erection of detached Garage: The councillors decided not to object or support the application but wished to comment and request for a more detailed drawing to show the height of the garage as this looks high in relation to the house.

To consider any planning applications received after publication of this agenda and prior to the meeting: None to date

2013. 017 **Questions from Councillors.** To consider questions from Councillors: none

2013. 018 **Statement of accounts for the period 17th April 2013 – 8th May 2013.** To consider the statement of accounts for the current year and approve payments therein: All present agreed the accounts to be a true and correct record.

Correspondence received. To consider correspondence received, as follows

2013. 019 Harrogate Borough Council - Parish Council Community Group – Bulb Scheme: The clerk is to reply to HBC wishing to take part and request ‘Daffodils’.

2013. 020 Parish Newsletter: The village hall kindly offered to incorporate the parish newsletter with the village hall newsletter plus can put any information with the Lower Ure newsletter that is circulated within the village.

Correspondence received after publication of this agenda and prior to the meeting

2013. 021 James Mackman – to approve audit fee of £80 for the accounts 2012-2013 – all present approved.

2013. 022 **Reports from representatives.** To receive reports from the Council’s representatives on the following organisations:

2013.022.01 **Village Hall Committee:** The Club Room has now been renamed to the ‘Jeff Gill Room’ and repainted. The money made from this event was split between the Village Hall, Church and the Cricket Club.

The LED lighting installation will take place in August 2013.

The Village hall is currently obtaining quotes to apply for a grant to refurbish the changing rooms.

2013.022.02 **Police Liaison Group:** E-mails circulated

2013.022.03 **Yore Vision:** ‘Plot to Plate’ in Boroughbridge is taking place again this year.

2013.022.04 **First Responder Scheme:** There is now a reward scheme where you can collect a badge based on hourly volunteering for the First Responder Scheme.

2013. 023 **Matters for inclusion on the next Agenda – none**

2013. 024 **Date and Time of next meeting.** To confirm that the next meeting of the Council will be held on Wednesday 19th June 2013 at 7.30 p.m. in the Jeff Gill Room at the Village Hall, Great Ouseburn.

There being no further business the meeting closed at 21.22hrs